



CENTRE OF TRAINING & RESEARCH FOR MANAGEMENT SCIENCES

Reg.No. EKM/1/14

CTRMS

GSTN:32ABGPP9065M1Z5

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CTRMS/TRG/2025/001

30.10.2024

3 Days Course on RTI Act, 2005 and Modern HR Practices from 11th to 14th Jan. 2025 at KOVALAM (Kerala)

Dear Sir,

CTRMS is a Professional Training & Research Centre and has continuously endeavored to refresh and support the organizations by conducting in house and outstations training programs for their executives and other officials. We are organizing a **"3 Days Training Course on RTI Act, 2005 and Modern HR Practices AT KOVALAM (KERALA)"** as per details given hereunder. The subjects in the program will be dealt with by an appropriate mix of **group discussions, case studies, exercise, PPT and lectures** by Senior level Faculties & free exotic sight seeing etc.

Course contents

▪ Concepts of RTI 2005 , amendments and its relevance ▪ Law of Information & challenges ▪ Historical background ▪ Appointment of APIO/PIO/FAA/TO ▪ Timely implementation of the sections ▪ Request for information and vexations ▪ Exemptions from disclosure of information. ▪ Third Party information and effects of RTI	▪ Powers and functions of Information Commissions ▪ Latest fees & costs and appeal procedures ▪ Case studies & group discussions ▪ Principles of HR Management ▪ Communication Tools & Time Management. ▪ Diagnosing Organizational Effectiveness ▪ Staffing, Developing workplace policies ▪ Administering pay and benefits ▪ Training & Complying with regulations
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Course Fee { Rs. 20,000/- per Non Resident Participant per Training program.
Rs. 29,000/- per Resident Participant per program in Double Occupancy.
Rs. 38,000/- per Resident Participant Per program in Single Occupancy * * } **+ GST 18%**
as applicable.
****In this stay Wife/Husband of participant will be complementary**

-:For RESIDENTIAL PARTICIPANTS:-

Check-in at Hotel : 12 Hrs. onwards & Check out from Hotel : by 12. Hrs.

Kindly send your Nominations to the **Director, Centre of Training & Research for Management Sciences (CTRMS), KNRA/A/29, Shruthi, Nedumon PO, Adoor, Kerala 691556**. You can also visit our site www.ctrms.co.in for further details and queries. You can fill up nominations through the site itself or send thru email: infor@ctrms.co.in /director@ctrms.co.in.

Yours faithfully,

Director